

## Rental Agreement Fountain Park

**WILBRAHAM NATURE & CULTURAL CENTER** 883 Tinkham Road, Wilbraham, MA 01095

**Mailing Address for checks only:** PO Box 874 Wilbraham, MA 01095

Wilbraham Nature and Cultural Center (WNCC) Board of Directors is the organization that manages and maintains Fountain Park. WNCC thanks you for choosing Fountain Park for your event. We hope that you enjoy the peace, tranquility, and beauty the park provides. Fountain Park is managed and maintained by volunteers. We will do our best to make your event wonderful.

To comply with our deed restrictions, insurance requirements, town ordinances, and our desire to be good neighbors, the following rules are applicable to private use/rental of Fountain Park.

1. **Time Limit:** Events must end and all parties must be gone from the property by 10:00 pm.
2. **Rental Fee and Security Check Structures.** Two checks are required:  
**A non-refundable deposit check of \$300**, is due at the time of the submission of the Rental and Special Events forms. **You MUST note on the memo line “security” and the date of your event.** The security deposit check will be deposited and a new check will be written and sent back to you within two weeks after your event. Make checks payable to WNCC and mail them to **PO Box 874, Wilbraham, MA 01095.**

**Payment for Events** in the Red Barn: **\$450 weekdays and \$700 Fridays, Saturdays & Sundays. Wedding fee is \$1,500.** Rental for the **Luxury Bathrooms Trailer is: \$500 for weddings and \$300 for special events.** A **portable Sani-Can**, which is also open to the public, is available at **no cost** for any group that does not want to rent the Luxury Bathroom Trailer. Upon signing this agreement, you agree to

- **Send the non-refundable deposit check** withing one week of emailing the Rental Agreement and Special Event Form.
- **Send in the** full event costs **14 days before** the event.
- **You MUST note on the memo line “payment” and the date of your event.** Otherwise, the bookkeeper will not know what event to credit this check. It is **crucial that the event date be included in** the memo field. Make **checks payable** to WNCC and mail them to PO Box 874 Wilbraham, MA 01095.

3. **Renter:** The renter is financially responsible for the actions of all participants and guests. Any noise complaints not immediately addressed require the event to be immediately terminated and the park vacated.

